

**PUBLIC ANNOUNCEMENT AS REQUIRED BY THE CONSULTANTS
COMPETITIVE NEGOTIATIONS ACT, CHAPTER 287.055 FLORIDA STATUTES
REQUEST FOR QUALIFICATIONS**

The Pasco Sheriff's Office (PSO) is seeking the services of a Design Professional to provide architectural and engineering services to complete the design of a research and training complex consisting of three custom metal buildings and two forensic anthropology fields. The selection will be based on qualifications only.

The facility will be located a parcel of land on the north side of Central Boulevard east of US Highway 41 and west of Lucy Dobies Court, Land O' Lakes, FL 34637 in Pasco County. For informational purposes, it is desired that construction be completed in phases. In good faith, PSO estimates that this project will meet or exceed the Category Two (for planning or study activity) and Category Five (for basic construction cost) threshold amounts set forth in § 287.017, Fla. Stat.

A Conceptual Design has been completed. The selected Design Professional will serve as the Architect of Record and will be responsible for completing the design to 100% Construction Documents.

The Design Professional should have expertise in at least the following areas:

- Architecture
- Engineering
- Mechanical Calculations
- Energy Calculations
- Lighting

Services required will relate directly to all the tasks necessary to complete the Design Criteria Package. The selected Design Professional must be able to consult and facilitate the permitting and inspections of all three buildings. All drawings and designs must meet the 2017 Florida Building Code.

The Design Professional submitting a response to this Request for Qualifications shall provide all qualifications of staff or sub-consultants to substantiate such expertise.

All parties interested in providing these services should submit an original and five (5) copies of the response to this Request for Qualifications, in a sealed envelope, to:

PASCO SHERIFF'S OFFICE
AGENCY SERVICES PURCHASING MANAGER
19415 Central Boulevard
Land O' Lakes, FL 34637

Deadline for submittals is **3:00 p.m., Friday, August 6, 2018**. Submittals should be titled as:

**PASCO SHERIFF'S OFFICE
DESIGN PROFESSIONAL SERVICES FOR
THE THOMAS VARNADOE FORENSICS EDUCATION AND RESEARCH COMPLEX**

Submittals should include the following information in the order shown:

1. Letter of Interest (two page limit).
2. Project specific Statement of Qualifications Standard Form (SF) 330. This form shall include data on proposed personnel and projects of a comparable nature completed by the applicant and any proposed sub-consultants. This form can be found on the following link:
<https://www.gsa.gov/Forms/TrackForm/32994>
3. References (minimum of three) with names and telephone numbers of contact persons for completed projects.
4. Approach to a project. Design Professional shall use Section H "Additional Information" of the SF330 to provide a ten (10) page maximum description of how the Design Professional approaches Public Sector projects including, but not limited to management of the work, permitting, coordination, design activities, working with the contractors, etc. This should clearly indicate the Design Professional understands its potential working relationship with the Pasco Sheriff's Office. Section H of SF 330 can be found on the following link: <https://www.gsa.gov/Forms/TrackForm/32994>
5. A copy of the Design Professional's State of Florida Board of Architecture Certificate of Authorization.
6. A copy of the Design Professional's State of Florida Corporation Certification.
7. A Certificate of Insurance indicating Professional Liability and other Business insurance programs.

Evaluation of each submittal will be based upon the following criteria:

1. Capability/adequacy of firm's proposed staff or sub-consultants to be assigned to the project.
2. Firm's recent experience on projects.
3. Evaluation of the firm's past performance with other agencies based on references from firm's clients.
4. Firm's size, capability and business ability relative to the Sheriff's project.
5. Location and ability to handle project workload.
6. Willingness to meet time and budget requirements

For technical information regarding these services, please email Karl Crawford, Construction Manager at krcrawford@pascosheriff.org. For questions regarding the submittal requirements, please email Dalia Hernandez-Gibson, Asst. Purchasing Manager at dhernandezgibson@pascosheriff.org.

Interested parties are advised that lobbying of Evaluation Committee members, Pasco Sheriff 's Office employees, or elected officials regarding Requests for Proposal (RFP), Requests for Qualifications (RFQ), Bids or Contracts is strictly prohibited from the point of advertisement and shall be prohibited until a written recommendation of award is made.

Dalia Hernandez-Gibson
Asst. Purchasing Manager
Pasco Sheriff's Office